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March 15, 2022

Dear Parent/Legal Guardian:

Congratulations on receiving your child's acceptance to Sunset Elementary, an International Studies Magnet School offering German, French, and Spanish language instruction commencing in the 2022-2023 school year. Your child will be immersed in an environment of learning filled with exciting and engaging activities. In this unique setting, families from around the world come together to create a dynamic school setting which values individual differences while nurturing the minds and hearts of its students. Recognized by the State of Florida as a Five Star School for its level of parent and community involvement, Sunset Elementary receives tremendous support from its families, numerous parent associations, and its business and community partners. We are excited to welcome you to our Sunset Elementary family!

Your next step is to access our school website at <https://sunsetinternationalschool.com/> and click on the "2022-2023 Magnet Acceptance Packet" button on the homepage to obtain all pertinent magnet acceptance forms. Please read carefully and proceed to complete the following registration documents:

- Declaration of Acceptance
- Magnet Enrollment Agreement Form A
- Registration Forms - (**Sunset Elementary Registration Form, Emergency Student Data Form, Home Language Survey, Disclosure at Time of Registration, Directory Information Opt-Out Form, Unlisted Telephone Number Notification, Statement of Bonafide Residence, and Project Up-Start Student Eligibility Questionnaire**) - (all documents are pdf fillable). **When completing the Home Language Survey**, the parent and student language spoken at home should be listed as the same for both the parent and student (example: English/English). If the student's dominant language is **English**, the answers to all three questions on the survey should be **NO**. If the student is dominant in a **foreign language**, list the foreign language for both parent and student and the answers to the three questions should be **YES**. **Please note: "Date Entered U.S. School"** on the Home Language Survey is **08/17/2022** for Kindergarten students only. For all other grades (1st – 5th), "Date Entered U.S. School" is the month, date, and year the student entered Kindergarten or a U.S school if registering from another country.
- Copy of student's birth certificate
- Copy of **current** immunization form (**DH 680**) and health form (**DH 3040**) provided by the student's pediatrician. Please make sure to complete the back of the health form as indicated. **EXPIRED** immunization and health forms **WILL NOT** be acceptable.
- Copy of a driver's license (parent or legal guardian)
- Copy of two (2) address verifications (**Lease or Deed** and a copy of the **FPL bill receipt**).

We will have designated mornings when parents may submit completed registration documents by way of a physical drop-off at the main office between the hours of 9 am to 12:00 pm. If you have more than one child registering, please attend the designated date assigned for the younger child. The dates for drop-off are as follows:

- **March 29, 2022** - Spanish Kindergarten (Last name starting with the letters "A" through "G")
- **March 30, 2022** - Spanish Kindergarten (Last name starting with the letters "H" through "Z")
- **March 31, 2022** – German and French (all grades) and Spanish grades 1st through 5th

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Please ensure that all registration documents are accurately completed prior to your scheduled date. Items must be placed in an envelope labeled with the student's first and last name as well as the student's starting grade at Sunset Elementary. If the student has a M-DCPS ID number include it as well. For your convenience, we have provided you with a checklist to ensure that all required documents are properly completed and submitted.

Should you have any registration questions and/or need additional assistance, please contact Ms. Zoe Tomas-Lopez, Sunset Elementary School Registrar, via email at zlopez@dadeschools.net. We appreciate all your efforts and cooperation in helping us make this registration process a success! We look forward to a productive and enriching 2022-2023 school year!

Sincerely,

Ana Alvarez-Armon
Principal